

This letter, when signed, binds you to the terms and conditions for the provision of a JANET connection to student accommodation. The attached declaration must be signed and returned to the JANET Service Desk.

Telephone: +44 (0)1235 822 200
Fax: 0870 850 2213
Direct Line: 0870 850 2212
E-mail: connect@ja.net
<Date>

<Name>
<Address>

Dear <FirstName>

Re: Student Accommodation connection to JANET for <Organisation>

Thank you for your request for a connection to JANET for student accommodation at <Bandwidth>. This letter, when signed, binds <Organisation> to the “Terms and Conditions for the Provision of a JANET Connection to Student Accommodation” reference PS/CON/019 (“the Agreement”).

This letter includes the additional details for schedule B of the Agreement. Please note that the charges specified are exclusive of VAT. The charges for the service will become payable from the Commencement Date as defined in the Agreement.

You will shortly receive an e-mail addressed to <Email> asking you to complete and submit a JANET Connection and Upgrade Request form via the JANET web site, to confirm your organisation's requirements. Your JCUR identifier is <Identifier>. If the e-mail is not received within 24 hours of the date of this letter or you would prefer a paper copy of the form, please contact the JANET Service Desk on 0870 850 2212.

Details of the service levels can be found in schedule A of the Agreement.

Please note that this connection is provided only for the purposes as specified in the Agreement (in particular, clause 3.4).

The telecommunications circuit for this service is being provided by you and you should liaise through the JANET Service Desk to ensure that it is installed in the correct location and manner as required by the Agreement (in accordance with clause 4). Once the circuit is in place, JANET(UK) expects the indicative timescale for the delivery of this service will be four weeks however please note that JANET(UK) will not progress this order until it receives the completed connection form and this letter.

Please note that JANET(UK) can progress your connection only once the following have been returned to the JANET Service Desk:

1. a completed JANET Connection and Upgrade Request form;
2. a signed Confirmation Letter (schedule C of the Agreement) from each Organisation confirming that <Organisation> has been approved to provide JANET connectivity at each relevant location; **and**
3. a signed declaration letter.

The offer in this letter is valid for 90 days from the date shown above. If you have any queries, please contact the JANET Service Desk for assistance.

Yours sincerely

Giovanni Sorenti
JANET Service Desk Manager

DECLARATION

I confirm that <Organisation> is bound by the Agreement for this connection and will abide by the Policies (as defined in the Agreement) which include the following, which may be reissued from time to time:

- the JANET Acceptable Use Policy
<http://www.ja.net/documents/publications/policy/aup.pdf>
- the JANET Security Policy
<http://www.ja.net/documents/publications/policy/security.pdf>

Signed:

Date:

Name:

Position:

Organisation: <Organisation>

Enc: Copy Letter
Schedule B

SCHEDULE B

PARTICULARS OF CONNECTION

Connection Reference No.	PoP Address	Bandwidth	Connection Type (backup or normal).	First Year Charges (installation and recurrent).
<Ref>	<Address>	<Bandwidth>	<Type>	Installation £<Install> Recurrent £<Recurrent> Plus VAT.